

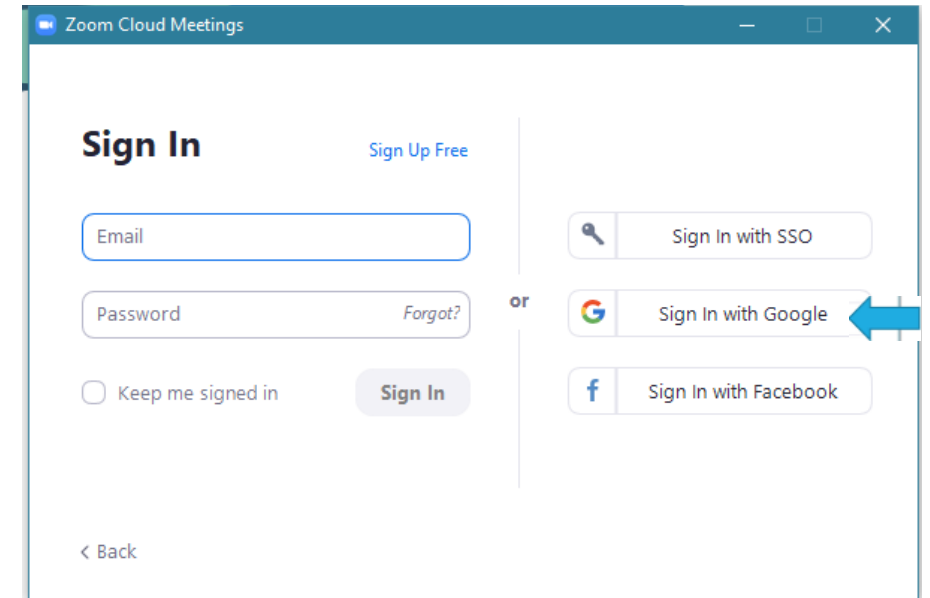
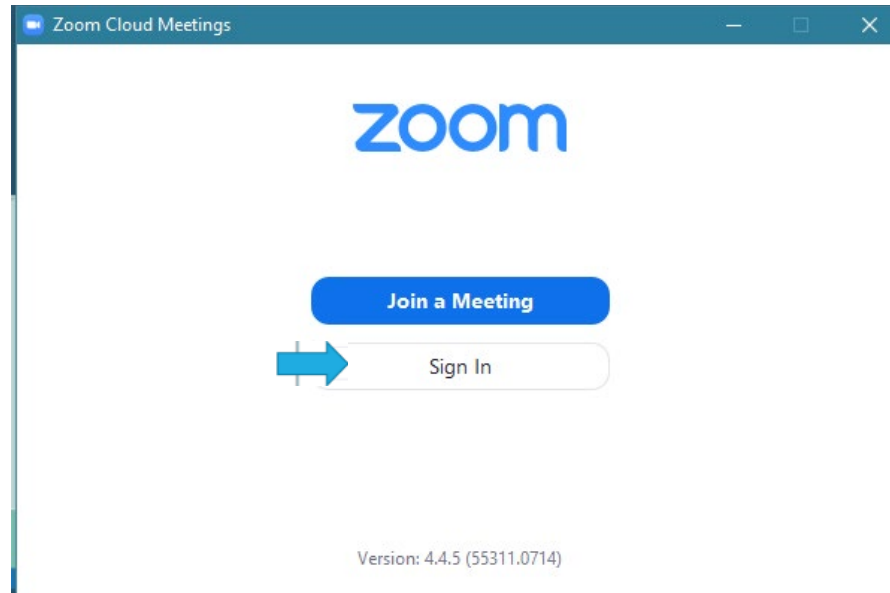


Tecnológico
de Monterrey

Uso de Zoom



Vicerrectoría Académica y de Innovación Educativa





New Meeting ▾



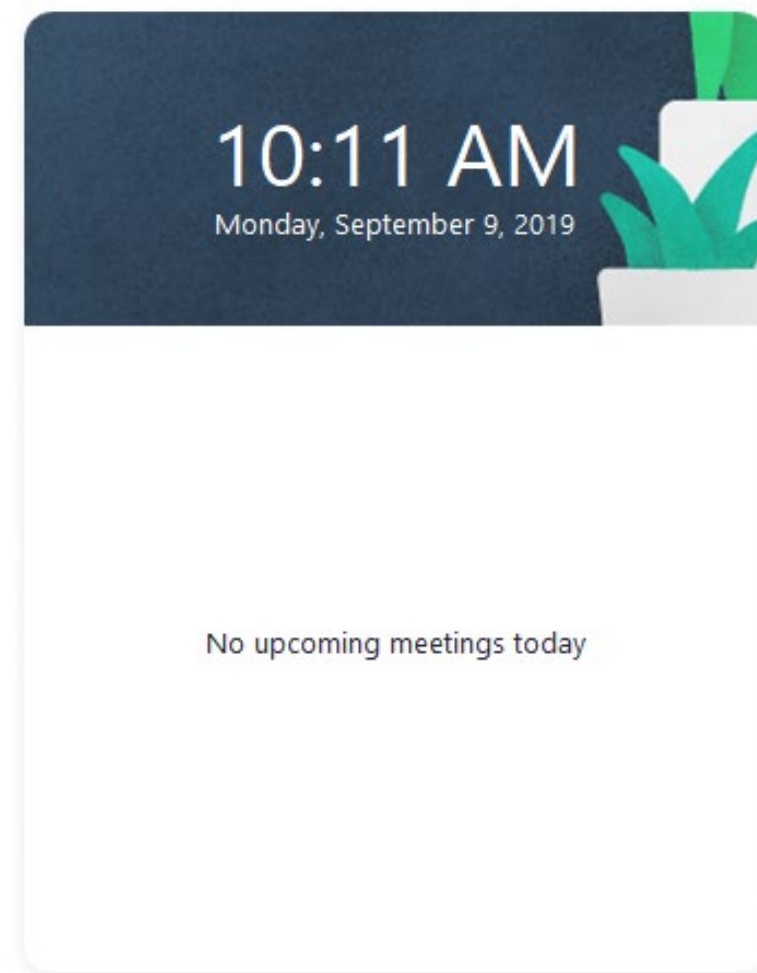
Join



Schedule



Share screen





General



Video



Audio



Chat



Virtual Background



Recording



Advanced Features



Statistics



Feedback



Accessibility

Application

- ☐ Start Zoom when I start Windows
- ☐ Silently start Zoom when I start Windows
- ☒ When closed, minimize window to the notification area instead of the task bar
- ☐ Automatically copy Invitation URL to Clipboard after meeting starts
- ☒ Confirm with me when I leave a meeting
- ☐ Show my connected time
- ☐ Remind me minutes before my upcoming meetings

Content Sharing

- ☐ Use dual monitors
- ☐ Enter full screen automatically when starting or joining a meeting
- ☒ Enter full screen automatically when viewing screen shared by others
- ☐ Maximize Zoom window automatically when viewing screen shared by others
- ☒ Scale to fit my Zoom window when viewing screen shared by others
- ☒ Enable screen sharing with GPU acceleration
- ☐ Enable the remote control of all applications
- ☐ Show Zoom windows during screen share
- ☐ Side-by-side Mode
- ☐ Limit your screen share to frames-per-second

[View Advanced Features](#)

[SOLUTIONS ▾](#)[PLANS & PRICING](#)[CONTACT SALES](#)[SCHEDULE A MEETING](#)[JOIN A MEETING](#)[HOST A MEETING ▾](#)[SIGN OUT](#)[Profile](#)[Meetings](#)[Webinars](#)[Recordings](#)[Settings](#)[Account Profile](#)[Reports](#)[Attend Live Training](#)[Video Tutorials](#)[Knowledge Base](#)[Meeting](#)[Recording](#)[Telephone](#)[Schedule Meeting](#)[In Meeting \(Basic\)](#)[In Meeting \(Advanced\)](#)[Email Notification](#)[Other](#)

Schedule Meeting

Host video

Start meetings with host video on



Participants video

Start meetings with participant video on. Participants can change this during the meeting.



Audio Type

Determine how participants can join the audio portion of the meeting. When joining audio, you can let them choose to use their computer microphone/speaker or use a telephone. You can also limit them to just one of those audio types. If you have 3rd party audio enabled, you can require that all participants follow the instructions you provide for using non-Zoom audio.

☒ Telephone and Computer Audio

☐ Telephone

[Help](#)



[SOLUTIONS](#)

[PLANS & PRICING](#)

[CONTACT SALES](#)

[Allow previously removed meeting participants to rejoin](#)

[SCHEDULE A MEETING](#)

[JOIN A MEETING](#)

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[SIGN OUT](#)

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[In Meeting \(Basic\)](#)

[In Meeting \(Advanced\)](#)

[Email Notification](#)

[Other](#)

In Meeting (Advanced)

Breakout room

Allow host to split meeting participants into separate, smaller rooms



[Modified](#) [Reset](#)

☐ Allow host to assign participants to breakout rooms when scheduling



Remote support

Allow meeting host to provide 1:1 remote support to another participant



[Modified](#) [Reset](#)

Closed captioning

Allow host to type closed captions or assign a participant/third party device to add closed captions



Far end camera control

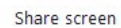
Allow another user to take control of your camera during a meeting



Virtual background



[Help](#)



Schedule a new meeting

Schedule a Meeting

Topic:

DIAE5@servicios.itesm.mx's Zoom Meeting

Start: Fri September 13, 2019 04:00 PM

Duration: 1 Hr 0 Min

Time Zone: (GMT-05:00) Mexico City

☐ Recurring meeting

Video

Host: ☐ On ☒ Off Participants: ☒ On ☐ Off

Audio

☐ Telephone ☒ Computer Audio ☐ Telephone and Computer Audio

Options

☐ Require meeting password

☐ Enable join before host

☒ Mute participants on entry

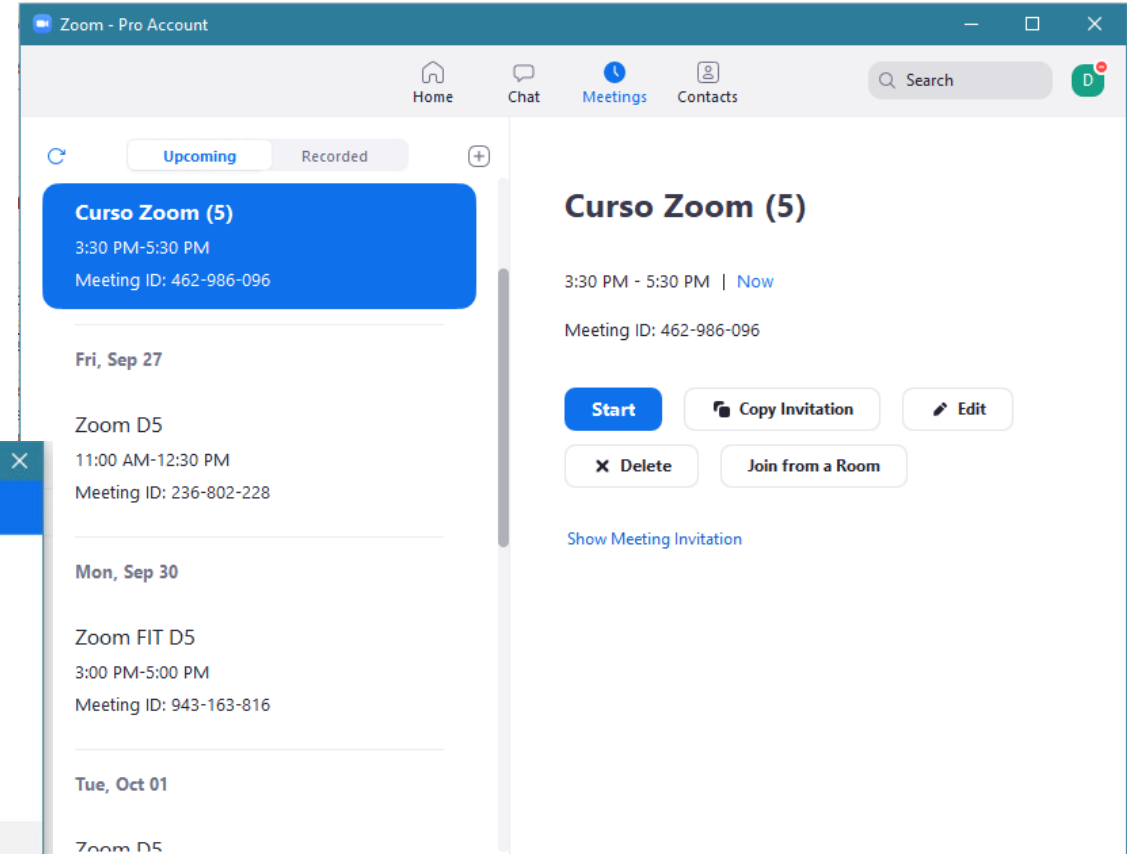
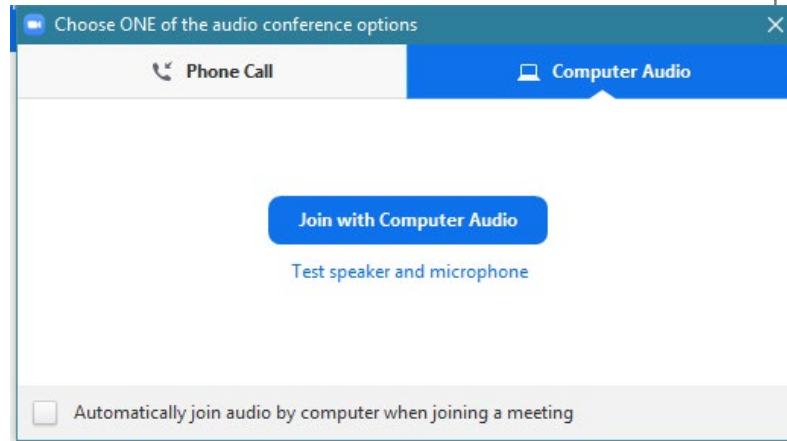
☐ Use Personal Meeting ID 479-664-3488

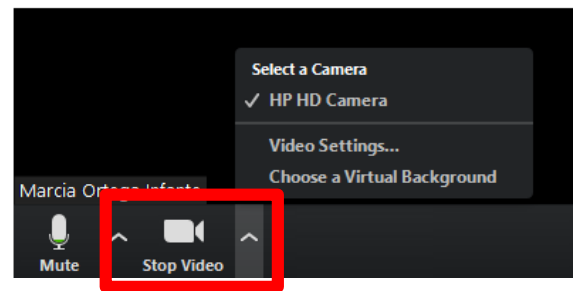
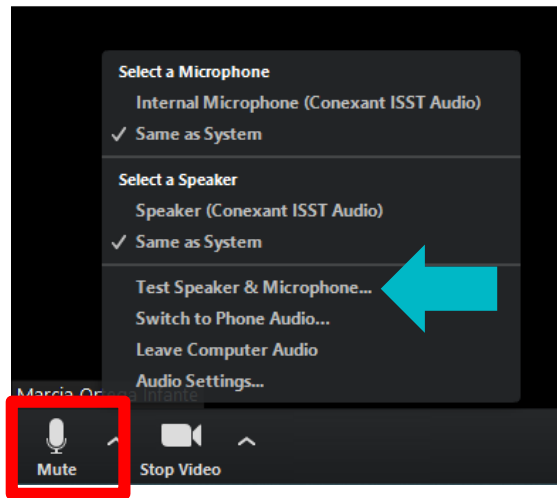
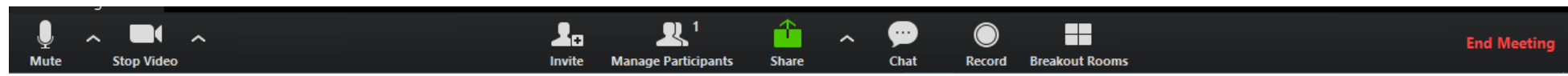
☐ Only signed-in users can join the meeting

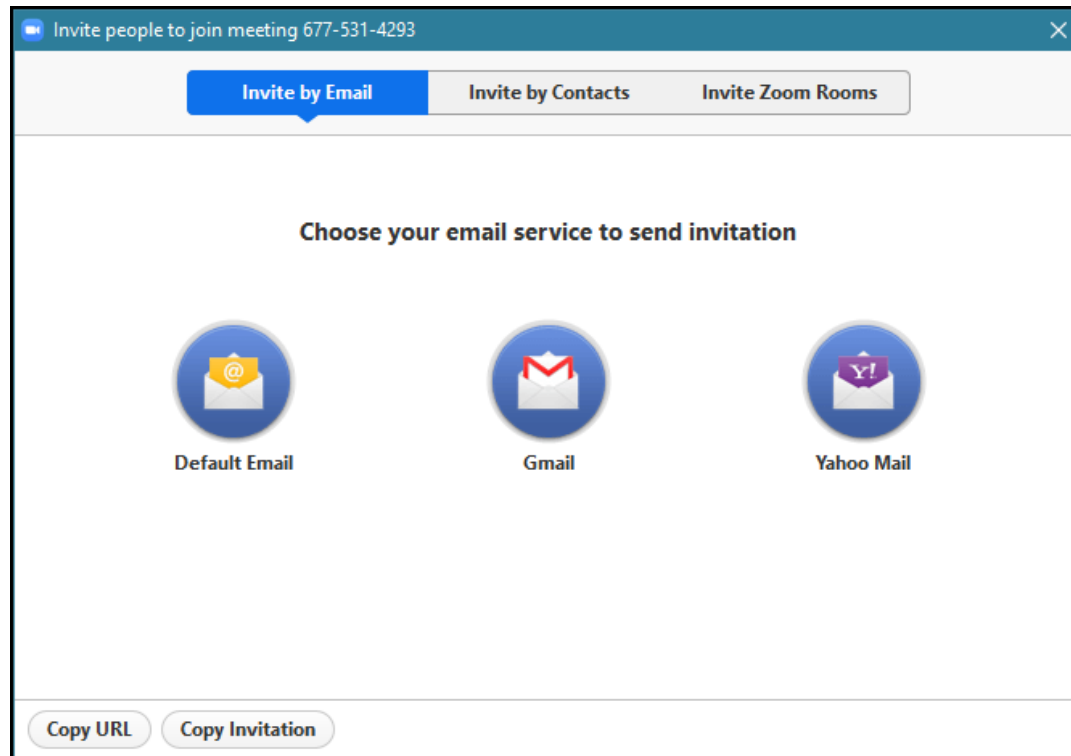
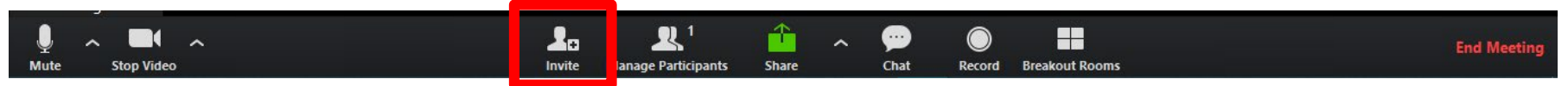
☐ Record the meeting automatically

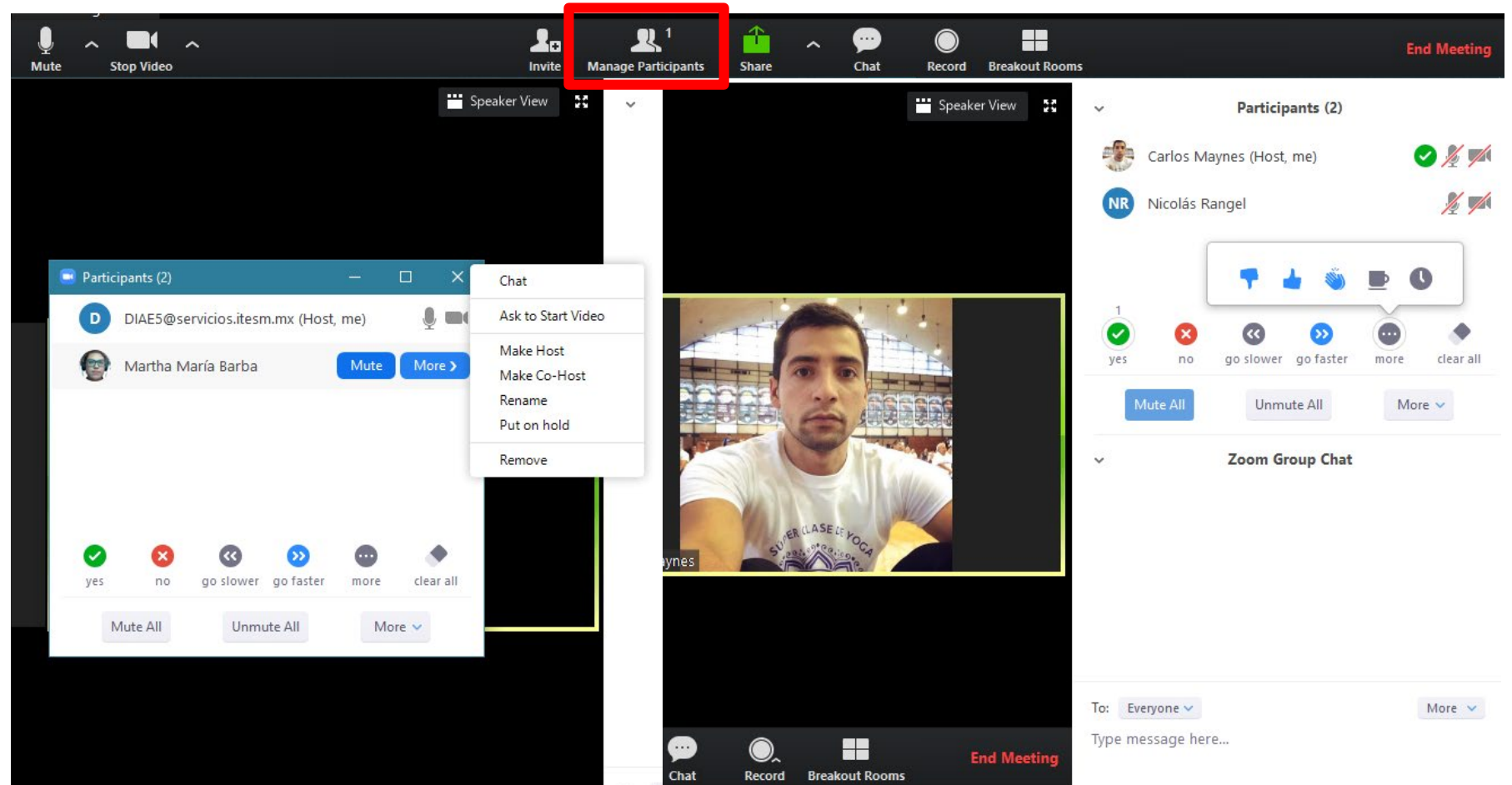
Alternative hosts:

Example:john@company.com;peter@school.edu











Participants (14)

Find a participant



Carlos Maynes (Host, me)



Atenea Isabel



Clau



Mitzi E. Martínez Guerrero



Anely Herrera



Baldomero



Brenda Cecilia Fierro



Fernando Eurístides De la Cruz



Friné Luc



2

2



8



yes



no



go slower



go faster



more



clear all

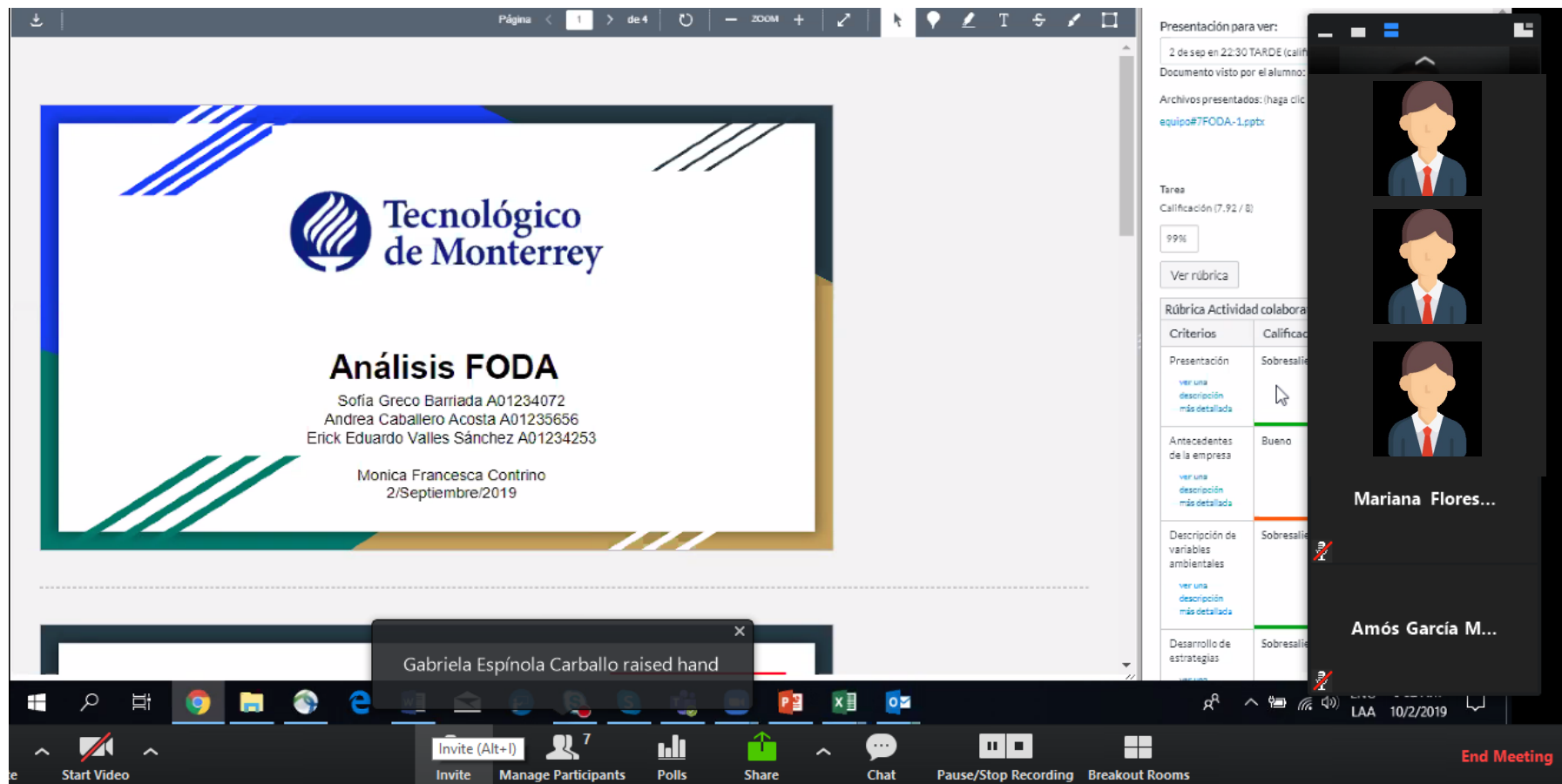
Mute All

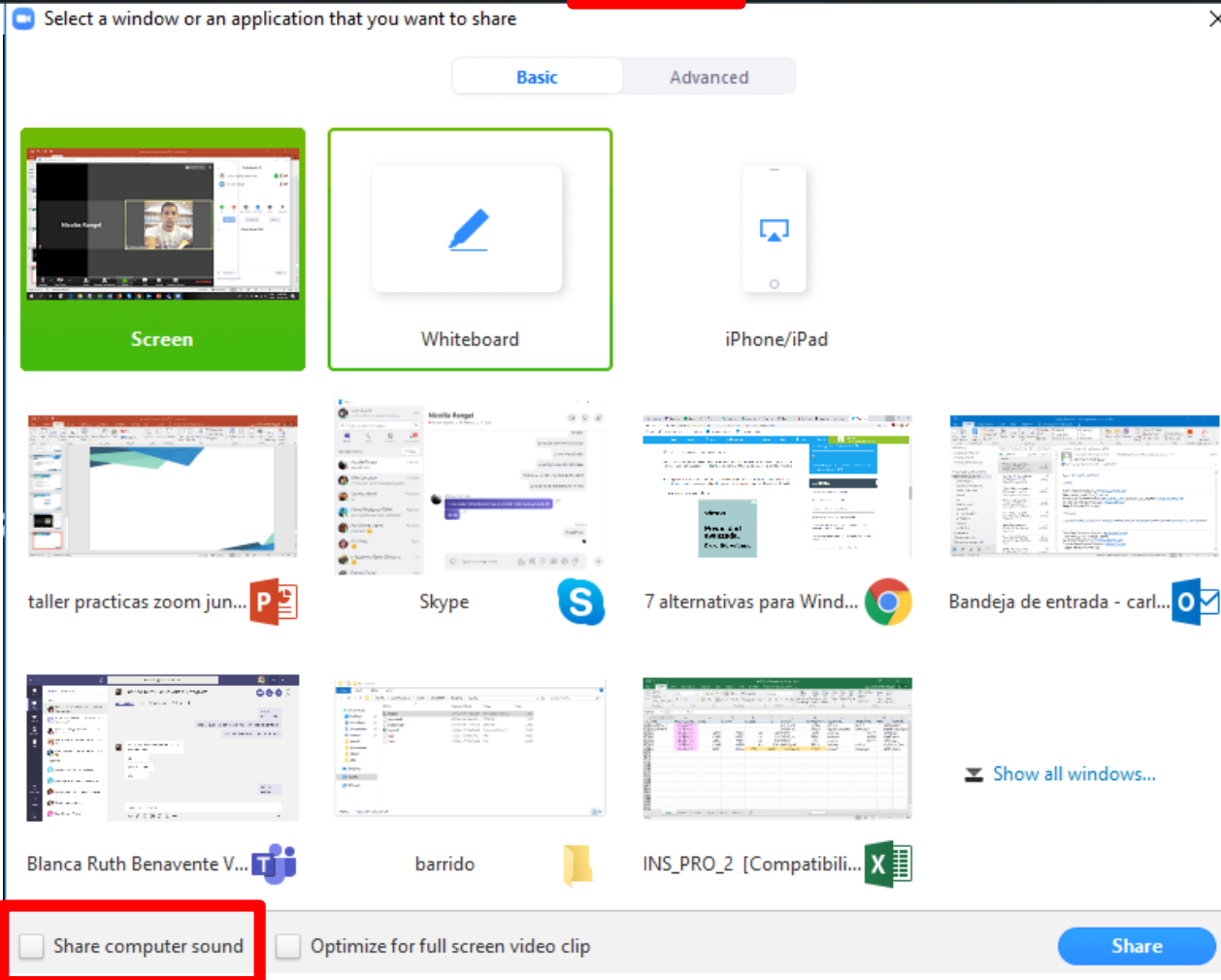
Unmute All

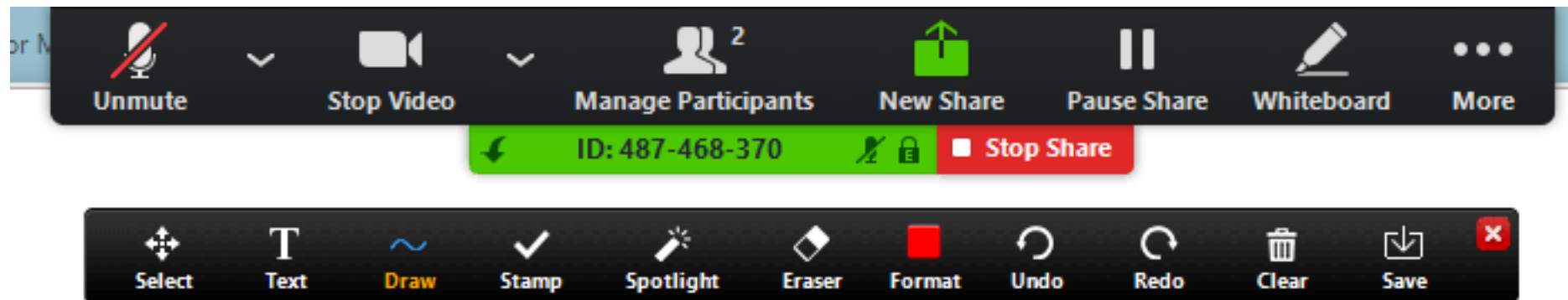
More

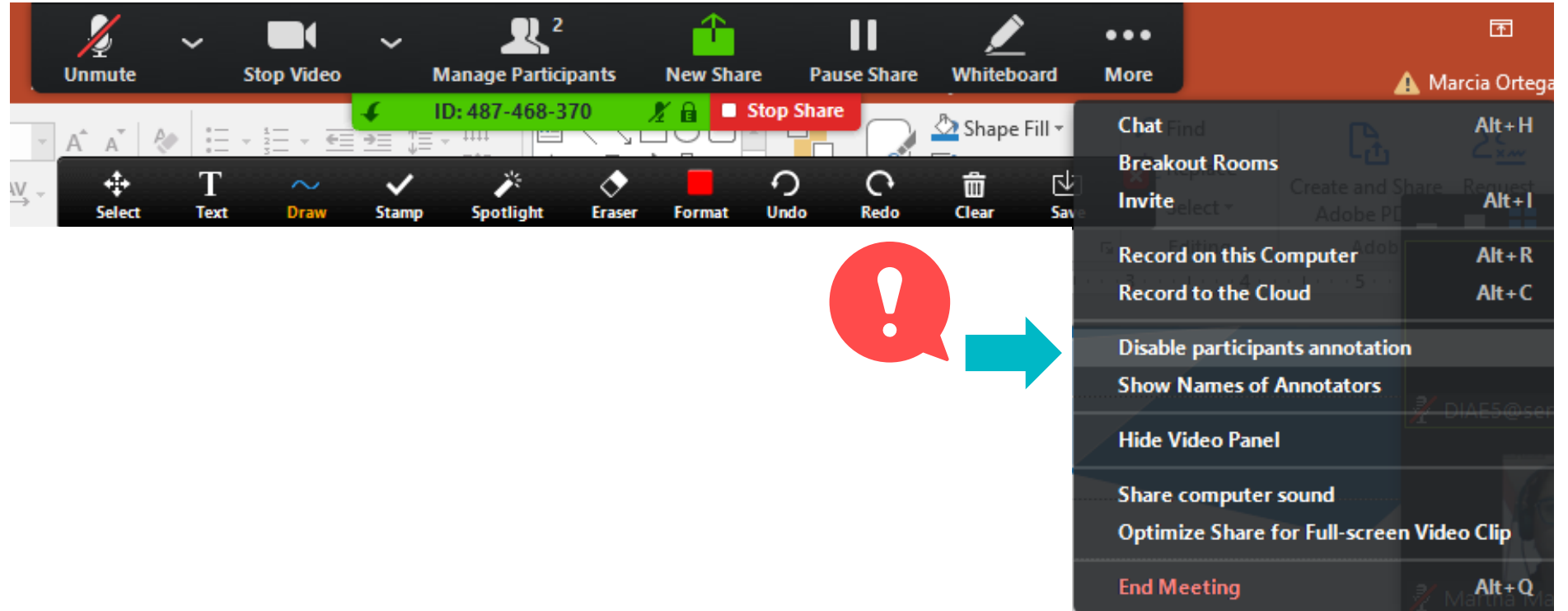


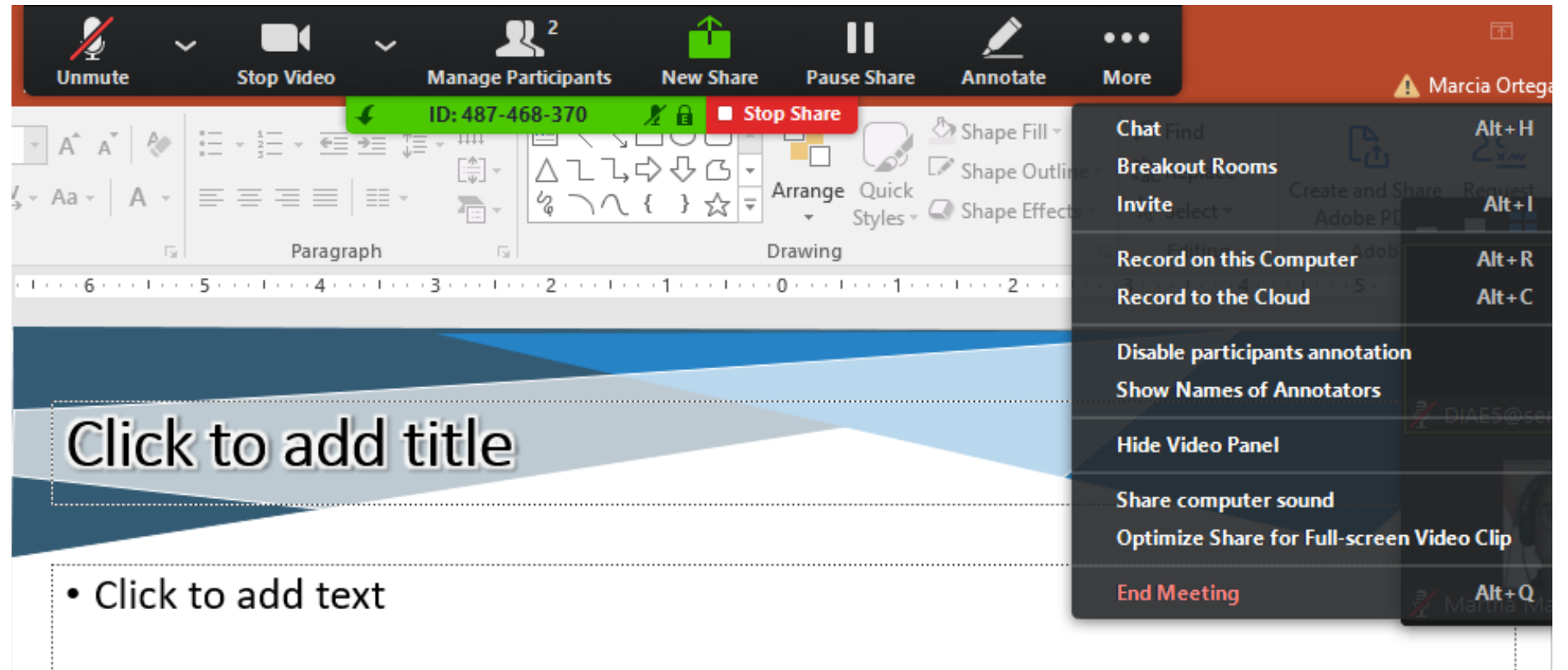
Zoom Group Chat











The screenshot shows a Microsoft Teams meeting interface. At the top, a dark toolbar contains icons for Unmute, Stop Video, Manage Participants (showing 2 participants), New Share, Pause Share, Annotate, and a 'More' menu. Below the toolbar, a green status bar displays 'ID: 487-468-370' and a red 'Stop Share' button. The main area shows a presentation slide with a blue and white geometric background. The slide has a title box containing the text 'Click to add title' and a content box containing a bullet point '• Click to add text'. A 'More' menu is open on the right side of the slide, listing various options: Chat, Breakout Rooms, Invite, Record on this Computer, Record to the Cloud, Disable participants annotation, Show Names of Annotators, Hide Video Panel, Share computer sound, Optimize Share for Full-screen Video Clip, and End Meeting. The 'End Meeting' option is highlighted in red. The background of the entire image is a purple gradient with a faint keyboard pattern and a yellow circle in the top left corner.

Unmute Stop Video Manage Participants 2 New Share Pause Share Annotate More

ID: 487-468-370 Stop Share

Paragraph Drawing

Click to add title

- Click to add text

Chat Find Breakout Rooms Invite Record on this Computer Record to the Cloud Disable participants annotation Show Names of Annotators Hide Video Panel Share computer sound Optimize Share for Full-screen Video Clip End Meeting

Recording... Quiz: Proceso Administrativo - Organización You are viewing Monica Contrino's screen

experiencia21.tec.mx/courses/12275/quizzes/28957/moderate

AD1005.804 > Quizzes > Quiz: Proceso Administrativo - Organización > Moderar evaluación

Semestral Ago - Dic de 2019

Cuenta Admin Tablero Cursos Calendario Buzón de entrada Studio Commons Ayuda

Moderar evaluación

Buscar personas

Alumno	Intento	Intentos restantes	Puntaje
Aldapa Chávez, Sergio Fernando	--	1	
Angulo Valdez, Sebastián	1	terminó en 10 minutos	3
Bafidis Parra, Stephanie	1	terminó en 3 minutos	1.6
Caballero Acosta, Andrea	1	terminó en 4 minutos	3
Cabarga Dávila, Paulina	1	terminó en 9 minutos	3
Castañeda Cepeda, Estefanía Edith	1	terminó en 13 minutos	3
Cháidez Urrea, Aurora de Jesús	1	terminó en 11 minutos	3
de la Paz Robles, María Valeria	1	terminó en 12 minutos	2.4
Esperón Zalzan, Irma Nadime	1	terminó en 8 minutos	3
Espinosa Torres, Hugo Alonso	1	terminó en 11 minutos	3
Estrada Torres, Edgardo Adrián	1	terminó en 6 minutos	3
García Valenzuela, Silvia Cristina	1	terminó en 4 minutos	3
Gaxiola Higuera, Jesús Riquelmer	1	terminó en 3 minutos	3
Greco Barriada, Sofía	1	terminó en 11 minutos	2.4
Gutiérrez Cabanillas, Nadia Karime	1	terminó en 6 minutos	3

Zoom Ratio Fit to Window >
Hide Video Panel
Request Remote Control
Annotate
Exit Full Screen
Side-by-side Mode
Stop Participant's Sharing

Talking: Monica Contrino

Unmute Stop Video Invite Manage Participants Polls Share Chat Pause/Stop Recording Breakout Rooms End Meeting



Mute

Stop Video

Invite

Manage Participants

Share

Chat

Record

Breakout Rooms

End Meeting

Talking:

Zoom Group Chat

To: Everyone

Type message here...

Save chat

Allow attendees to chat with:

No one

Host only

Everyone publicly

Everyone publicly and privately

Merge to meeting window

Speaker View

Zoom Group Chat

DIAES@servicios.itesm.mx

Invite Others

To: Everyone

Type message here...

Manage Participants

Polis

Share

Chat

Record

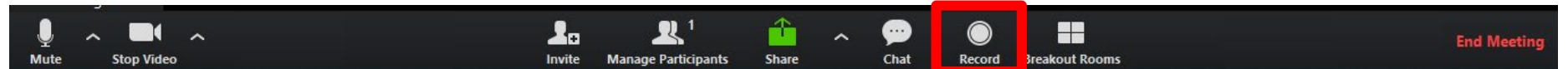
Breakout Rooms

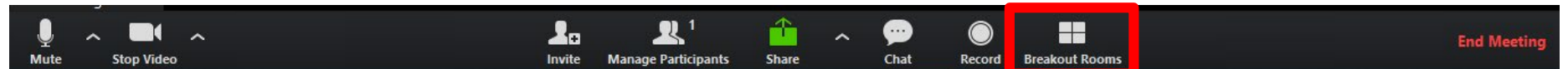
End Meeting

2:23 PM

09-Sep-19







Mute Stop Video Invite Manage Participants Share Chat Record Breakout Rooms End Meeting

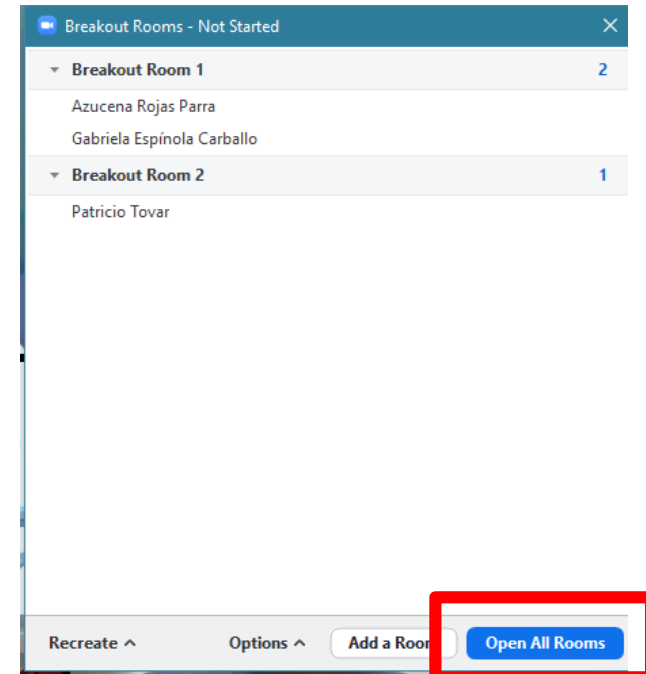
Create Breakout Rooms

Assign 4 participants into Rooms:

☒ Automatically ☐ Manually

2 participants per room

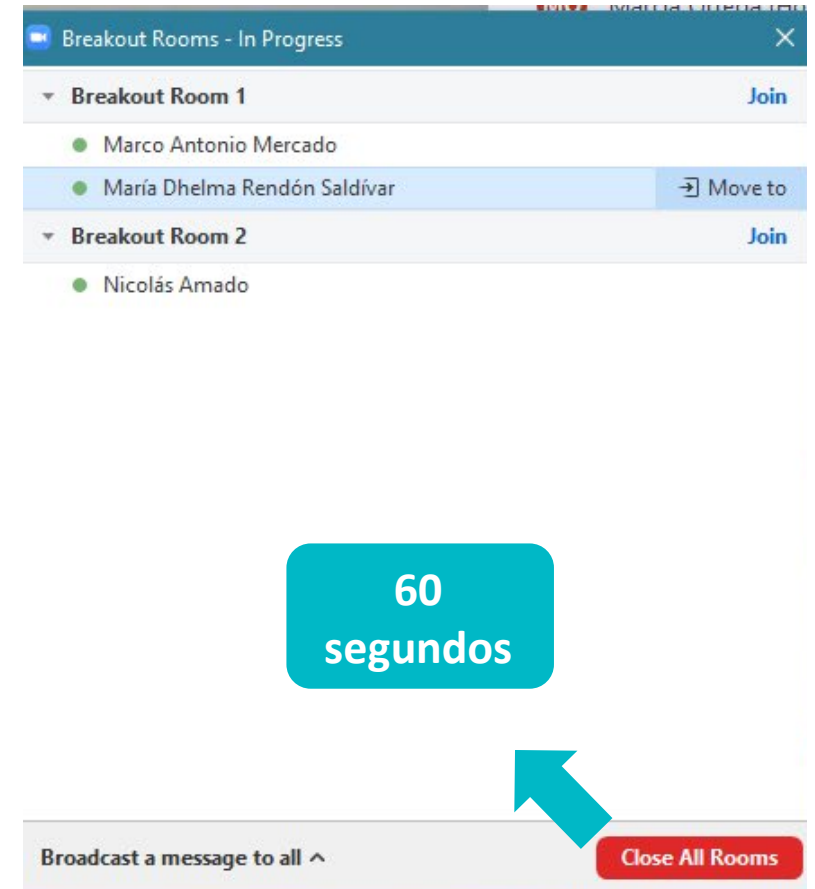
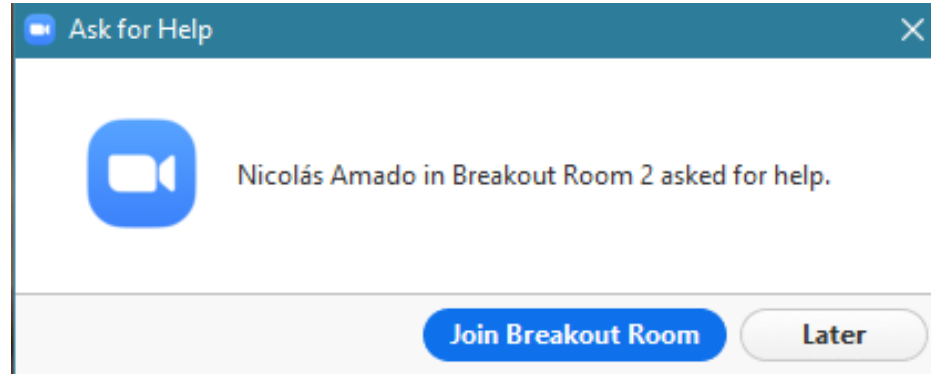
Create Rooms



Breakout Rooms - Not Started

Breakout Room 1	2
Azucena Rojas Parra	
Gabriela Espinola Carballo	
Breakout Room 2	1
Patricio Tovar	

Recreate ^ Options ^ Add a Room Open All Rooms



Speaker View

Breakout Room Participants (2)

- MO Marcia Ortega (Host, me)
- NA Nicolás Amado

Chat

Ask to Start Video

Allow Record

Rename

yes no go slower go faster more clear all

Mute All Unmute All

Leave Breakout Room

ENG 4:20 PM
LAA 25-Sep-19

Leave Breakout Room

Do you want to leave this Breakout Room and return to the main session?

Leave Meeting ▾ Return to Main Session Cancel

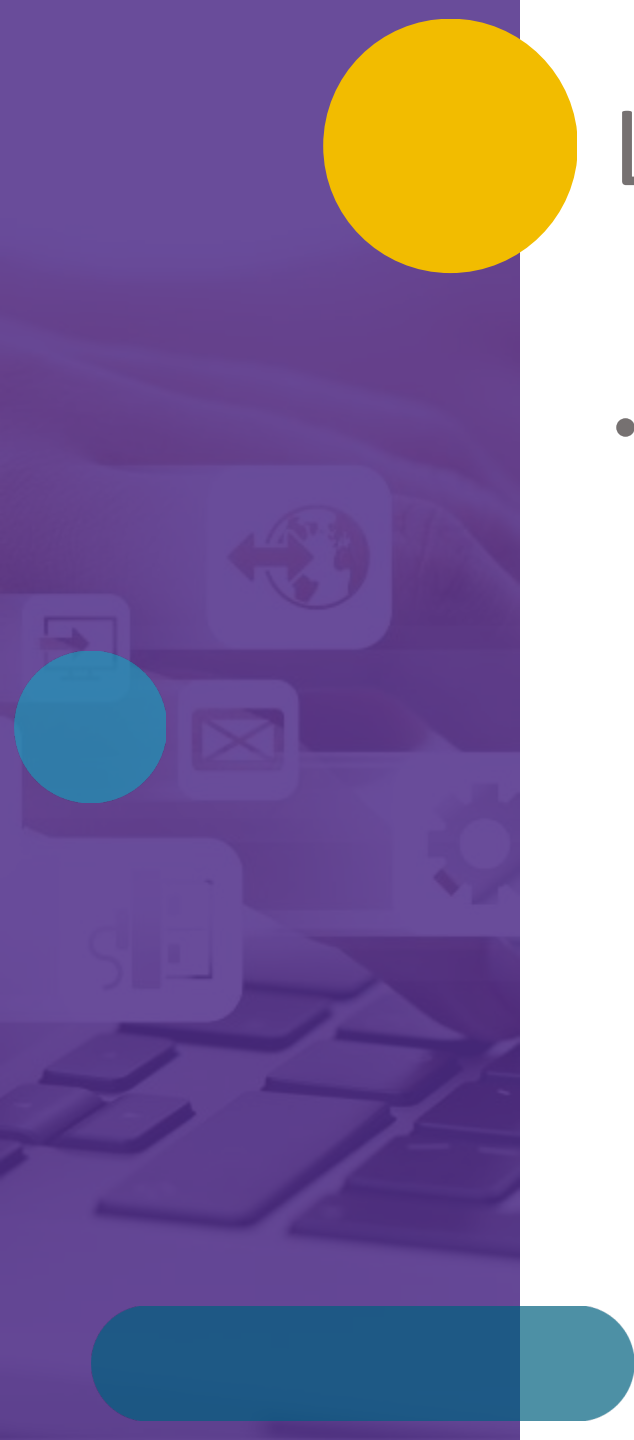
Mute Stop Video Manage Participants 2 Share Chat Record Breakout Rooms

Leave Breakout Room



Checklist básico clase en Zoom

- Verifica que funcione correctamente tu **audio y video**.
- Cierra todas las aplicaciones y documentos que no utilizarás y deja solamente los que usarás en clase.
- Coloca en **Mute** a todos **alumnos** en Manage participants > Mute all.
- Inicia a **grabar la sesión** al empezar la clase.
- Comparte contenido en clase > **Share Screen**. Activa la opción **Share computer sound** si es **video**.
- Deshabilita la opción de anotar en pizarra y/o presentación.
- Envía a **Breakout Rooms**.
- **Únete** a una sala de **breakout room** con la opción **JOIN**
- Otorga permisos de **Grabar** a un alumno. **Participants > More > Allow Record**.
- Finaliza la sesión en “**End Meeting**”.



LOREM IPSUM

- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam eget egestas lectus. Vivamus volutpat scelerisque ante, quis eleifend nibh aliquet id. Donec eget nulla in dui bibendum fermentum ornare vitae augue.



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de Monterrey

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